



About this form

This form is designed to be filled in on screen. You must answer all the questions except those marked 'optional'. You can't save the form but once you've completed it you'll be able to print a copy and post it.

Use this form to apply for approval to transfer your normal place of residence. An approval allows you to import goods into the United Kingdom (UK) with relief from import duties and charges. The goods in question must be destined for the UK only. If you are not claiming relief in the UK don't complete this form. Either use transit to move your goods to the other member state(s) or declare the goods to free circulation in the UK paying duties as required and claim retrospective transfer of residence in your member state of destination.

Conditions

To obtain the relief you must:

- be moving from a country outside the European Union (EU) to the UK, in order to live in the UK. You're thereby transferring your normal place of residence to the UK
- have lived outside the EU for at least the last 12 consecutive months
- have used and had possession of the goods for at least the last 6 consecutive months
- have used the goods and are going to continue using them in the new place of residence in the UK for at least the next 12 months
- be importing the goods within 12 months of coming to live in the UK
- not lend out, pledge, give away, hire out or transfer the goods within the first 12 months after the date on which they were imported

The relief does not apply to:

- alcoholic beverages
- tobacco and tobacco products
- commercial vehicles
- articles for use in the exercise of a trade or profession, other than portable instruments of the applied or liberal arts

Applicant's details

Full name

A N Other

State here your new address of your normal place of residence in the UK

New UK residential address

Line 1

XXXXXX

Line 2

XXXXX

Line 3 (optional)

XXXX

Postcode

ZZ0 0ZZ

Do you have a telephone or mobile number?

Yes

No

Do you have an email address or other means of contact?

Yes

No

Do you have a National Insurance number?

Yes

No

National Insurance number

JR000007D

Date of birth

01

01

1980

Your new situation in the UK

From what date have you lived, or from what date do you expect to live in the UK?

01

01

2017

What are you planning to do in UK or other country of the European Union?

Work or self-employment

Study or follow a course

Other, namely, spouse/partner military secondments, etc.,

Name of employer or self-employed

XXXXX

Business address

Is this address in the UK?

Yes

No

Line 1

XXXXXXX

Line 2

XXXXXXX

Line 3 (optional)

XXXXXX

Postcode

ZZ0 0ZZ

Family and/or partner details

Is your family and/or partner also coming to the UK?

Yes

No

State the reason why your family and/or partner is/are not coming to the UK or other country of the European Union

XXXX

How many times a year do you expect to visit your family and/or partner?

XXXX

This has no influence for immigration purposes. The Home Office, the Border Force and the UK Immigration Service are responsible for visa and immigration control.

Your situation in the country outside the European Union (EU)

These questions relate to the period you lived in a country outside the EU before moving to UK.

Where did you reside before moving to the UK

XXXX

International address

Line 1

XXXX

Line 2

XXXX

Line 3 (optional)

XXXX

Country

XXXX

Date you stopped living at the address

Did you own your home or rent a home?

- Own home, enclose a copy of the purchase agreement
 Rental home, enclose a copy of the tenancy agreement
 Other

During your stay in the country outside the European Union (EU)

During your stay in the country outside the EU, did you already own your home in the UK or other country of the EU?

- Yes
 No

Have you previously lived in the UK or another country of the European Union (EU)?

Have you ever lived in the UK or another country of the EU?

- Yes
 No

Means of transport

Are you importing a means of transport?

- Yes
 No

Transport Item 1

Means of transport

- Car
 Trailer
 Caravan
 Motorcycle
 Pleasure craft
 Light aircraft
 Other

Brand

Model

xxxx

Year of manufacture

01

01

2015

Identification or licence plate number

XXXXXXXXXX

Registration number

XXXXXX

Date registration number or certificate of registration was issued

01

01

2015

Country of issue

XXXXX

Purchase date

01

01

2015

Pets, livestock and animals

Are you importing any pets or animals?

Yes

No

Other reliefs or exemptions from tax

Have you applied for a relief or an exemption from tax for the same goods elsewhere?

Yes

No

Date of entry

Dates you expect the goods and/or animals to arrive 1

Are they already here?

The goods have arrived in the UK

The goods have not arrived in the UK

The pets and/or animals have arrived in the UK

The pets and/or animals have not arrived in the UK

Date the goods will arrive in the UK

01	01	2017
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Declaration

I confirm that the information I have given is correct

When you've printed the form, please sign and date it in the appropriate boxes.

Signature

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Date

DD MM YYYY

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Full name

XXXX

Current place of residence

XXXX

Number of enclosures

XXXX

What to do now

Please send the completed form to:

HM Revenue and Customs
National Clearance Hub
Ralli Quays
3 Stanley Street
SALFORD
M60 9LA

Enclosures

The following documents should be enclosed with your application:

- a copy of your passport, including your visa if necessary
- proof of registration
this document should show you've taken up residence in the UK or another country of the European Union (EU), and the date on which you did so. You may also send some other, comparable document which provides reasonable evidence for this purpose
- two signed lists of goods
State the goods you wish to import on this list
- invoices, proofs of guarantee etc. for the goods you wish to import (commercial documents)

Enclose copies of any documents which show you're going to live in the EU, for example:

- your employment contract
- your employer's statement
- your work permit
- your tenancy or purchase agreement for the home you plan to live in